

## MENTEE VERIFICATION QUESTIONNAIRE

This questionnaire is designed so that mento	ors can verify the authenticity and qualifications of mentees.
Mentee Name:	Phone number(s):
Email address	
Home Address:	
Employer:	
Employer phone number and contact persor	n:
Mentee category:	·
Years experience in category:	Description of experience and what you want to learn.
Preferred method of contact for mentor sess	sions: Phone Email In person
Number of mentor sessions requested in the	e first year?
Mentor session time allotted (example; 30 m	ninutes on the phone)?
Reference 1: Name and contact info (email -	Phone);
Reference 2: Name and contact info (email -	
Resume attached? Yes No	
What makes you a good mentee? Why do yo	ou want a mentor?
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Other Comments:

## Mentee specific training objectives and timeline goals (Discuss this in the first mentor session):

Formal Training: What type of formal training is available to the mentee? Example: school, association or professional training; seminars, workshops, etc.? Which one will he/she attempt to complete and in what timeframe?

Site training: What type of site training — experience — can the mentee access? What specifically does the mentee want to learn on site and in what timeframe?

Skills Training: Are there specific skills that would be helpful for the mentee to learn? What are they? What timeframe is reasonable for the mentee to learn them in?

Emotional Training: What emotions does the mentee need to build on or release? (Build: confidence, gratitude, attention to detail, perseverance, persistence, patience, etc. Release: anger, frustration, resentment, envy, vengeance, etc.)

How are your communication skills? How could they improve?

How is your "Thinking Ahead Big Picture" processing working?													
What's	one	thing	or	skill	you	want	to	improve	in	the	next	3	months?

What we focus on expands! ... Les Hewitt (business coach, author-The Power of Focus)

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